

# NATIONAL MEDICAL STORES

Plot 4-12, Nsamizi Road P.O. Box 16, ENTEBBE, UGANDA.

# EXTERNAL JOB ADVERTISMENT

National Medical Stores is an autonomous Corporation that was established by an Act of Parliament in 1993. Our mandate is to procure, store and distribute Essential medicines and other medical supplies to health facilities in Uganda.

Our vision is "A POPULATION WITH ADEQUATE AND ACCESSIBLE QUALITY MEDICINES AND MEDICAL SUPPLIES"

Our Mission is "TO EFFECTIVELY AND EFFICIENTLY SUPPLY ESSENTIAL MEDICINES AND MEDICAL SUPPLIES TO HEALTH FACILITIES IN UGANDA"

National Medical Stores will implement **The 2020 Long Lasting Insecticide Nets (LLINS) Universal Campaign** project on behalf the Ministry of Health for Storage and distribution of these nets to all Sub Counties across the country.

We are now looking for suitably competent Ugandans who possess appropriate skills, knowledge and right attitude to be engaged on 8 months as Delivery Clerks. These positions are not on the existing organization structure of National Medical Stores but will be **engaged on project basis**.

Applications are now invited from suitably qualified candidates who SHOULD have graduated within the last three years i.e 2019, 2018, and 2017 to be engaged for Eight (8) months on this project, starting January 2020.

| Job Ref No.         | Title           | REPORTING TO                     | No. of Positions |
|---------------------|-----------------|----------------------------------|------------------|
| NMS/ DECEMBER 2019: | DELIVERY CLERKS | STORES AND OPERATIONS DEPARTMENT | 200              |

### JOB SPECIFIFICATIONS/ REQUIREMENTS

The candidate should possess the following:

- i. An honours degree.
- Must have graduated in the last three years (2019, 2018, and 2017)
- Must be able to load and off load bales of 25 kgs of nets
- Must be ready to accompany Delivery Trucks in any part of the Country.
- v. Must be fluent in the languages of the specific region

## KEY RESULTS AREAS/ DUTIES TO PERFORM

- To load and off load bales of net Long Lasting Insecticidal Nets
- ii. Accompanying Delivery Trucks to designated Sub County of distribution.
- iii. To make accountability of nets delivered to a sub county

#### MODE OF APPLICATION:

Interested applicants should submit application online. Please scan your academic qualifications: Degree qualifications, C.V, Uganda Advanced Certificate of Education as Well as Uganda Certificate of Education and National Identity Card both faces and submit them online: http://careers.nms.go.ug.

The deadline to receive the Online applications is 9<sup>th</sup> December 2019 not later than 5: 00pm.

## SELECTION OF CANDIDATES

Selection of candidates shall be based on region and you should indicate the local languages you can communicate in

The regions and required languages are as follows:

- i. Norther region Luo
- ii. West Nile Lugbara
- iii. Karamoja/Teso region -Ateso and or Ngakarimojong
- iv. Bugisu region -Lugisu
- v. Sebei region- Kupsabiny
- vi. Busoga region -Lusoga
- vii. Western region -Runvakitara/Rukonio/Rwamba
- viii. Buganda region -Luganda

**Note:** Only shortlisted candidates will be contacted. If you don't hear from us, within two weeks after closure of receipt of online applications, consider your application unsuccessful. Hard copies of applications SHALL NOT be accepted.

Please note that National Medical Stores reserves the right to verify submitted documents with the relevant awarding institutions to authenticate their validity. Any form of canvassing will lead to automatic disqualification.

National Medical Stores is an equal opportunity employer.